



October 6, 2023

Dear Provider:

Thank you for your interest in participating in the selection process for the CCE Subcontractors for United HomeCare (UHC) for the fiscal year 2023-2024.

Our Invitation to Negotiate (ITN) is being done in two Phases. The First Phase is the crucial part of the process. You must submit the application and all required forms to show your qualifications for providing the service(s) no later than October 25, 2023 at 5:00 P.M. EDT. The Compliance Department will review all applications for completeness and eligibility to provide the service(s) chosen by applicant. The applicants who submitted a complete package and meet eligibility will be sent to the Selection Committee to review the packages and make a final selection of subcontractors.

The Second Phase will apply to the Subcontractors who were chosen by the Selection Committee. These Subcontractors must submit the needed policies and procedures, background screenings, and all other required documents before UHC is able to issue the signed contract.

Please note that UHC will not be able to provide guidance or answer any questions concerning the ITN during the process. You have one opportunity to submit written inquiries by October 16, 2023. UHC will respond to inquiries and post them on our website by October 20, 2023.

Please follow the ITN Timeline included on our website, so your agency submits documentation timely.

Once again, thank you for your interest in becoming a UHC Subcontracted Provider.

Sincerely,

Ileana Ferrera
Sr. VP and Corporate Compliance Officer



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