

**General Information**

**CATERER BID TIMELINE**

DESCRIPTION	DATE	TIME
1. Caterer Bid advertised and released. Bid documents available on the United Homecare website: <a href="https://www.unitedhomecare.com/en/caterer.aspx">https://www.unitedhomecare.com/en/caterer.aspx</a>	11/08/2023	10:00 AM
2. Deadline to submit Notice of Intent to: <a href="mailto:catererbid@unitedhomecare.com">catererbid@unitedhomecare.com</a>	11/10/2023	5:00 PM
3. Deadline to submit written inquiries to: <a href="mailto:catererbid@unitedhomecare.com">catererbid@unitedhomecare.com</a>	11/15/2023	5:00 PM
4. Response to written inquiries posted on the United Homecare website: <a href="https://www.unitedhomecare.com/en/caterer.aspx">https://www.unitedhomecare.com/en/caterer.aspx</a>	11/17/2023	
5. Deadline to submit 2023 Caterer Bid Application. Submit to: <a href="mailto:catererbid@unitedhomecare.com">catererbid@unitedhomecare.com</a>	12/04/2023	5:00 PM
6. Selection Panel Review Final Determination and Contract Notification	12/19/2023	
7. Deadline for Contract Submission	12/27/2023	5:00 PM
8. Contract Execution by United HomeCare	12/29/2023	
9. Contract Effective Date	01/01/2024	

*Once contracts are executed, the non-selected agencies currently serving United HomeCare clients will be notified, as well as the clients served. Choice of Provider will be given to the client and transferring to a contracted agency will commence. Non-selected Providers must **NOT** stop rendering services until a closing authorization is received.*